

# GARDEN GAZETTE

## AUGUST 2020



**OFFICES OPEN, BY APPOINTMENT ONLY**

**Monday thru Thursday 8am to 4pm**

**The Senior Center will remain closed until we are notified, by the State, when to reopen.**

Pest Control will NOT be doing inside treatments starting in August.

DATE SUBJECT TO CHANGE, AS NEEDED, DUE TO THE UNCERTAINTY OF THE CORONAVIRUS.

Shape your future start here.

Don't forget to complete and mail in your United States Census 2020 forms

**Maintenance is now working all work orders.**

The maintenance staff will wear protective masks and gloves. The tenant must go to another room while staff is present. If you refuse to follow these instructions maintenance must leave, without completing the work.

This is for your protection and the protection of our staff.



### **SPEED LIMIT**

The speed limit on our property is 5 MPH. Please follow the limit and inform your guest(s) to do the same, for the safety of our community.

### **VIDEO SURVEILLANCE**



Cameras have been installed throughout our property for your security and safety.

### **YOU'VE GOT MAIL**

If you receive mail that doesn't belong to you please put it back in the mail for the postal service. If you receive a package that isn't yours bring it to the office and we will attempt to locate the tenant that it belongs to.

**DO NOT OPEN MAIL OR PACKAGES THAT ARE NOT ADDRESSED TO YOU!**

### **DO NOT FLUSH WET WIPES DOWN THE TOILET**

Even the ones labeled "flushable" are clogging the sewer lines.

**THANK YOU!**

SPRING GARDENS  
201 SPRING GARDENS RD.  
BIRMINGHAM, AL 35217  
205-841-5032  
MAINTENANCE: 205-808-4177

#### STAFF DIRECTORY

Nita Clark - Property Manager	Ext. 1102
Tammy Womble – Asst. Property Manager	Ext. 1104
Deborah Butler-Service Coordinator	Ext. 1105
Annie Thomas - Senior Center Manager	Ext. 1108
Mike Lansford	Ext. 1284

#### JCCEO

JCCEO is taking applications for assistance with your power bill. Applications may be picked up at the front of the building. For copies contact Service Coordinator, Deborah Butler, at 205-841-5032, extension 1105.

**Mail your application and documents directly to JCCEO at the address below.** There will no one coming to our office from JCCEO. You must mail your application.

JCCEO  
300 8<sup>th</sup> Ave., West  
Birmingham, AL 35204



ALL INSTALLATION OF INTERNET, PHONE, CABLE OR DISH/DIRECT T.V. MUST TO BE INSTALLED BY INSTRUCTIONS OF THE MAINTENANCE DEPARTMENT.

THE SERVICE PROVIDER **MAY NOT** DRILL HOLES IN THE SIDING OR IN THE UNIT TO INSTALL THE SERVICE. ALL SERVICE IS TO BE CONNECTED AT THE JUNCTION BOX FOR EACH BUILDING.

ADDITIONAL BOXES **MAY NOT** BE INSTALLED AND YOU **MAY NOT** RUN THE CABLES ACROSS THE FLOOR, CEILING OR WALLS.

**CABLE LINES MUST BE BURIED WITHIN 7 DAYS OF INSTALLATION. IT IS YOUR RESPONSIBILITY TO CONTACT THE PROVIDER ON THE 8TH DAY IF CABLE LINES ARE NOT BURIED. ANY LINES THAT ARE NOT BURIED WITHIN 10 DAYS OF INSTALLATION ARE SUBJECT TO REMOVAL PER MANAGEMENT.**

MAINTENANCE MAY BE CONTACTED:  
MONDAY—THURSDAY 8 AM – 3 PM  
205-808-4177  
Thank you  
Spring Gardens Staff